

## ORAL ABSTRACT SUBMISSION GUIDELINES

- Oral presentation submissions are accepted as one of the two major forms of scientific communication at the conference (Poster presentations are the other form). All abstracts, regardless of their presentation method, are subject to the same rules for submission and presentation.
- Abstract length is limited to 400 words. If your abstract is longer, the system will instruct you to reduce the number of characters before you can continue the submission process. Please use title casing, capitalizing only the first letter in each word. If you are pasting your abstract text into the submission site, please note that special characters and scientific symbols may cause translation problems. Review your submission carefully.
- Presentations must be made in English, as no translation service will be available.
- The Presenting Author for each abstract submitted must be clearly identified at the time of abstract submission.
- Abstracts should be informative. Those suggesting that the work is not yet completed will be rejected.
- A non-refundable abstract submission fee of \$25 is due and payable at the time of abstract submission. All abstract submission fees must be received by ~~March 1, 2019~~ **EXTENDED TO MARCH 29**.
- Accepted papers will be organized by the Technical Program Committee into working group subject matter based on preference indicated by the submitter. The Technical Program Committee shall have full authority to assign papers to appropriate oral and poster sessions.
- The Technical Program Committee shall have full authority to accept or to reject a paper upon evaluation of the title and the abstract. Rejection of a paper by the Technical Program Committee is final.
- An individual cannot submit the same material for two different talks. You must choose either a poster or an oral session. Only one presentation is allowed per person per the same data. If you want a poster and an oral session, the content of the material discussed must be different for each presentation and with clearly different abstracts.
- Changes to submitted abstracts can be accepted (including presenting author name) until May 1, 2019.

- No paper will be presented at the Annual Conference that has been given previously before another scientific society or that has appeared in print prior to the Annual Conference.
- You may only submit one abstract for an oral presentation.
- Abstract submissions accepted by the Technical Program Committee will be published in the Program of the Annual Conference only if the presenting author is registered and paid in full by May 11, 2019. If the presenting author is not registered and paid in full by this date, ASHS will remove the abstract from the Program.
- All accepted oral presenters are offered the opportunity to have their presentation recorded. All recordings will be housed on the ASHS website.
- Authors are strongly encouraged, but not required, to give ASHS first option to publish papers presented at the Annual Conference of the Society.
- The abstracts of presented papers will be published in an online supplement to HortScience in the fall of 2019. The supplement will be available through the HortScience electronic journal site. The file will be open access and paginated as a supplement, with each page number beginning with "S".
- The oral papers must actually be presented (i.e. the presenting author must actually attend the conference and present his or her work), or the abstract will be pulled from the program and from the online supplement to Hort Science.