



## POSTER ABSTRACT SUBMISSION GUIDELINES

- All accepted E-Poster submissions will be presented as E-Posters (pre-recorded presentations with audio and visual components) just as they were for the 2020 Annual Conference.
- Live Q&A Periods will occur for all E-Poster Submissions
- Submitting an E-Poster Abstract commits the presenter to submitting their E-Poster by July 23<sup>rd</sup> and participating in the LIVE Q&A scheduled session at the ASHS Annual Conference. Participating in the LIVE session can be done either in person in Denver at the Conference or virtually during the scheduled time during the Conference.
- Abstract deadline is March 15, 2021. This deadline will not be extended.
- A non-refundable abstract submission fee of \$25 is due and payable at the time of abstract submission. All abstract submission fees must be received by March 15, 2021.
- E-Poster abstracts are limited to 400 words. If your abstract is longer, the system will instruct you to reduce the number of characters before you can continue the submission process. Please use title casing, capitalizing only the first letter in each word. If you are pasting your abstract text into the submission site, please note that special characters and scientific symbols may cause translation problems. Please do not include your Abstract title and authors in the Abstract field. Review your submission carefully.
- The Presenting Author for each abstract submitted must be clearly identified at the time of abstract submission.
- Please ensure to list ALL authors at the time of submissions.
- Abstracts should be informative. Those suggesting that the work is not yet completed will be rejected.
- Accepted E-Poster submissions will be organized by the Technical Program Committee into group subject matter based on preference indicated by the submitter. The Technical Program Committee shall have full authority to assign papers to appropriate poster sessions.
- The Technical Program Committee shall have full authority to accept or to reject a paper upon evaluation of the title and the abstract. Rejection of a paper by the Technical Program Committee is final.
- An individual cannot submit the same material for two different talks. You must choose either an E-Poster or an Oral session. Only one presentation is allowed per person using the same

data. If you want an E-Poster and an Oral session, the content of the material discussed must be different for each presentation and with clearly different abstracts.

- Changes to submitted abstracts can be accepted (including presenting author's name) until May 1st. Please ensure to list ALL authors at the time of submissions. Due to overwhelming requests in 2020, **any requests for modifications such as adding additional authors, changing data or changing the presentation type from Oral to E-Poster or vice versa after May 1<sup>st</sup> will be accommodated by withdrawing the original submission and having the author resubmit the abstract. *This will incur an abstract fee for the new submission.***
- No paper will be presented at the Annual Conference that has been given previously before another scientific society or that has appeared in print prior to the Annual Conference.
- You may submit an unlimited number of abstracts for E-Posters presentations. However, please do not submit the same abstract multiple times. You will receive a link at the time of your initial submission. Please use the link to edit your submission until the time of the deadline. If you cannot find your link, please do not re-submit the same abstract. [Contact ASHS](#) for the link.
- Abstract submissions accepted by the Technical Program Committee will be published in the Program of the Annual Conference only if the presenting author is registered and paid in full by May 11th. If the presenting author is not registered and paid in full by this date, ASHS will remove the abstract from the Program.

## E-Poster Requirements and Q&A Attendance

- Once accepted, poster presenters are required to create an E-Poster of their poster presentation and attach it to their Speaker's Corner. This is the **ONLY WAY THEIR POSTER WILL BE PRESENTED THIS YEAR. THERE WILL NOT BE A PHYSICAL POSTER HALL.**
- E-Posters are more than a PDF file of an actual posters. They **MUST** include a 2-5 minute (at minimum) audio and/or video presentation.
- E-Posters must be uploaded by the deadline of July 23, 2021.
- E-Posters will not be presented live. They will be made available to Conference registrants ahead of schedule for viewing. However, each Poster Session will have a 30-minute Q&A session scheduled and all presenters are required to attend and participate in these discussions. They will otherwise be considered as no-shows.
- Only the abstracts of presented papers will be published in an online supplement to HortScience in the fall of 2021. The supplement will be available through the HortScience electronic journal site. The file will be open access and paginated as a supplement, with each page number beginning with "S".

The proper citation format for the abstracts is given in the example below:

Smith, A.B. and C.D. Jones. 2010. Cold hardiness of peach trees as affected by cultural practices. HortScience 45(8):S234. (Abstr.)